



EXTENSION REQUEST

Phone: (760) 371-1364

Fax: (760) 371-1363

Email: info@temporaryviphousing.com

Please fill out and return to the main office

Today's Date: _____

Apartment(s): _____

Tenant Name(s): _____

Company: _____

Original Vacate Date: _____

Extension Date: _____

“I understand that this is only a request to extend my vacate date and that I will need to be **APPROVED** by **Temporary VIP Housing**. This will be a final vacate, and I understand that **Temporary VIP Housing** will be placing this unit as available on their reservation list. If I need an additional extension, it **MUST** be in writing and approved by **Temporary VIP Housing**.”

Print Name

Date

Tenant Signature

Please **email** or **fax** this completed form to **(760) 371-1363**. Please allow 3 business days for your request to be processed.

Approved By:

VIP Housing Agent

Date